



Category	Item Name	Priority	Assignee	Status
Personal Information	Child's birth certificate	High		
Personal Information	Immunization records	High		
Personal Information	Emergency contact list	High		
Personal Information	Completed enrollment forms	High		
Personal Information	Health insurance information	Medium		
Basic Skills	Recognize and write own name	High		
Basic Skills	Count to 20	Medium		
Basic Skills	Identify colors and shapes	Medium		
Basic Skills	Follow simple instructions	High		
Basic Skills	Hold a pencil or crayon properly	Medium		
Social Skills	Play well with other children	High		
Social Skills	Take turns and share	High		
Social Skills	Express needs and wants verbally	High		
Social Skills	Follow classroom rules	High		
Social Skills	Recognize authority figures	Medium		
Self-Care Skills	Use the bathroom independently	High		
Self-Care Skills	Wash hands properly	High		
Self-Care Skills	Dress and undress with minimal help	Medium		
Self-Care Skills	Open lunch containers	Medium		
Self-Care Skills	Put on and take off shoes	Medium		
Academic Skills	Recognize letters A-Z	High		
Academic Skills	Understand basic concepts of print	Medium		
Academic Skills	Engage in group reading	Medium		
Academic Skills	Show interest in books	Medium		
Academic Skills	Recognize rhyming words	Medium		
Emotional Skills	Separate from parents without distress	High		
Emotional Skills	Show curiosity and enthusiasm for learning	High		
Emotional Skills	Manage emotions appropriately	High		
Emotional Skills	Demonstrate self-control	High		
Emotional Skills	Exhibit confidence in new situations	Medium		

NOTES & COMMENTS

[illegible]